

Cascade Communications Company

**TERMS AND CONDITIONS**

**FOR**

**TELEPHONE, BROADBAND AND CABLE TELEVISION**

**SERVICES**

April 1, 2019

PART 1 General Rules and Regulations and Subject Index  
PART 2 Telephone Service  
PART 3 Broadband Service  
PART 4 Cable Television Service  
PART 5 Service Price List

These terms and conditions govern services provided by Cascade Communications Company, hereinafter referred to as the Company. They include one or more types of services as specified below by the Company<sup>(\*)</sup>

- Telephone Services, including local service, toll service and special access or private line as described in Part 2.
- Broadband Internet Access Services as described in Part 3
- Cable Television Services including Basic and other packages as described in Part 4.

\* Company has specified the applicable Parts for services it provides.

Explanation of Symbols used in Revisions

- (C) - Change in Terms or condition which affects a rate or charge
- (D) - Discontinued regulation, condition, rate or charge
- (M) - Material moved to another part of the tariff without change
- (N) - New regulation, condition, rate or charge
- (T) - Change in text only -- no change in regulation, condition, rate or charge

## OVERVIEW OF SERVICE PUBLICATIONS

These Terms and Conditions and (where applicable) the following additional documents (collectively, "Service Publications") shall apply to all products and services the Company provides to customers:

Pricing Schedules. A "pricing schedule" means a service price sheet or similar pricing schedule (including related attachments) or other document that is included in Part 5 of these Terms and Conditions or that is later executed by the parties and references these Terms and Conditions. A Pricing Schedule includes the services, the pricing (including discounts and commitments, if applicable), the pricing term (if applicable) and may contain or incorporate by reference other service specific terms and conditions.

Policies. A "policy" means a Company policy that applies in accordance with its terms to any Service or Service capability within its scope, as may be modified by the Company from time-to-time, including the following:

The Company's Privacy Policy which is included or referenced in Part 1 of these Terms and Conditions and which can be found at <http://www.cascadecomm.com/content/forms>

The Company's Acceptable Use Policy, which is included or referenced in Part 3 of these Terms and Conditions and which can be found at <http://www.cascadecomm.com/content/forms>

The Company's Network Management Policy, which is included or referenced in Part 3 of these Terms and Conditions and which can be found at <http://www.cascadecomm.com/content/forms>

Service Contracts. "Service Contracts" means service orders, service contracts, service level agreements, service-specific terms and conditions and similar documents signed by or provided to the customer containing specific descriptions, pricing and other terms and conditions for products, services or service components that are not covered by these Terms and Conditions or that are in addition to or different from these Terms and Conditions.

## PRIORITY OF SERVICE PUBLICATIONS

The order of priority of the Company's Service Publications is: the applicable Pricing Schedule; any applicable Service Contract, the Company's Policies and these Terms and Conditions; provided that for any regulated services a rule may be first in priority in any jurisdiction where the applicable law or regulation does not permit contract terms to take precedence over inconsistent rules. If a conflict of exists among provisions of the Company's Service Publications, such conflicts will be resolved in accordance with the preceding order of priority; provided that specific terms will control over general provisions and negotiated or added terms, conditions or pricing will control over standardized, published or non-negotiated terms, conditions and pricing.

## CHANGES TO SERVICE PUBLICATIONS

Unless otherwise provided in your Service Publications, the Company may revise its Service Publications at any time. [If the Company revises a Service Publication, the revision has a materially adverse impact on customer and the Company does not implement revisions that remedy such materially adverse impact within 30 days after receipt of notice from customer, then customer may, as customer's sole remedy, elect to terminate the affected service or service components on 30 days' notice to the Company, given not later than 90 days after customer first learns of the revision to the Service Publication. "Materially adverse impacts" do not include changes to non-stabilized pricing, changes expressly authorized or permitted by the affected Service Publication, changes required by governmental authority, or assessment of or changes to additional charges such as other charges and fees or taxes.]

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## RULES AND REGULATIONS

### A. APPLICATION

#### 1. General

- a. The Rules and Regulations specified herein apply to the services and facilities furnished by the Company. If the customers fail to observe these Rules and Regulations, the Company has the option to discontinue service after due notice of such failure.
- b. In the event of a conflict between these General Rules and Regulations and any conditions contained in the Telephone, Broadband or Cable Television sections, the rates and conditions contained in the specific section shall prevail.

### B. OBLIGATION AND LIABILITY OF THE COMPANY

#### 1. Availability of Facilities

- a. The Company's obligation to furnish services is dependent upon its ability to secure and retain, without unreasonable expense, suitable facilities and rights for such facilities, except as provided for in Part 1 I, Construction Charges.

#### 2. Allowance for Failure of Service

- a. The Company does not guarantee uninterrupted working of its lines or equipment. In case service is interrupted other than by the negligence or willful act of the customer, an adjustment will be made in the amount of the charges for that portion of the service rendered inoperable. Any adjustment shall apply only if the interruption continues beyond twenty-four (24) hours after first noted by the Company. Adjustment will be made in the form of a bill credit. No other liability shall in any case attach to the Company.

#### 3. Adjustment of Charges

- a. In the event of an adjustment of charges for overbilling or underbilling by the Company, a correction (refund or charge) may be made of the full amount of difference for a period not to exceed two years. When the period or amount for which overbilling cannot be fixed from available records, the maximum refund or credit will not exceed an estimated amount of such billing.

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### 4. Transmitting Messages - Security

- a. The Company does not transmit messages, but offers the use of its facilities, where available, for communications between parties, subject to the rules, regulations and conditions specified in these Terms and Conditions. Access to and use of any information or data obtained by customer or any user via use of service is at the customer or user's own risk, and the Company is not responsible for the accuracy, reliability or security of such information. The Company makes no attempt to verify accurate receipt of any messages and the Company is not responsible for any loss of data resulting from delays, non-deliveries, incorrect deliveries, viruses, e-mail filtering, service interruptions, etc. The Company makes no representations, warranties or assurances regarding the security of any system or network or the protection or privacy of email or other information transferred or communicated through the Internet or any other system or network. The Company shall not be liable for any breach of security arising from or in connection with a customer's or user's use of service or the Company's network.

### 5. Use of Connecting Company Lines

- a. Facilities of other companies may be used in establishing connections to points not reached by this Company's lines. In establishing connections with the facilities of other companies, the Company does not assume any liability for any action of the connecting company.

### 6. Defacement of Property

- a. The Company shall exercise care in all work done on a customer's property. No liability shall attach to the Company by reason of any defacement or damage to the customers' property resulting from the existence of the Company's instruments, apparatus and associated wiring on such property, or by the installation or removal thereof, unless such defacement or damage is the result of the negligence of the Company, or its employees.

## C. USE OF SERVICE AND FACILITIES

### 1. Use of Customer Service

- a. Service is furnished on retail basis for residential or business use only. Service accounts are assigned to customers only, and the customer(s) in whose name the account is established will be treated as the account owner(s) for all purposes. Account owners shall be responsible for any and all use of the subscribed service. Customers will cooperate with the Company to prevent third parties from gaining unauthorized access to services via the customer's facilities.
- b. Services must be used in compliance with applicable Service Publications, including all applicable Company policies. Without limiting the preceding, customers shall not use services for fraudulent, abusive, unlawful or destructive purposes or in any manner that causes interference with the Company's or another service subscriber's use of the Company-provided network.
- c. Services may not be resold, except as otherwise authorized in Part I, Section P

## RULES AND REGULATIONS

of these Terms and Conditions or as authorized in a specific Service Contract.

### 2. Connection of Customer Premise Equipment and Wiring

- a. Except when leased from, licensed from or otherwise provided by the Company, all premise equipment and wiring after the demarcation point is the property and responsibility of the property owner. The demarcation point is either outside or inside the premise and is typically the location where the Company's network is terminated and grounded.
- b. Customers may provide and install their own customer premise equipment and wiring after the demarcation point so long as no electronic or physical harm is caused to the Company's network.
- c. Customers are not permitted to physically cut, improperly terminate, substantially alter or otherwise destroy the Company's owned premise equipment and wiring before the demarcation point.
- d. Customer Premise Equipment and wiring may be connected throughout the premise using coaxial, copper and fiber wiring or wireless technology.
- e. To protect the premise equipment and wiring from electronic or physical harm, signal leakage and other types of degradation, the Company may require that any premise equipment and wiring (including connectors, splitters, and other equipment used) meets reasonable technical specifications, not to exceed the technical specifications of such equipment installed by the Company. However, if the customer's connection to, redirection of or rerouting of the premise equipment and wiring causes electronic or physical harm to the Company's network, the Company may impose additional technical specifications to eliminate such harm.
- f. The Company's network is not represented as being adapted to the use of all customer premise equipment and wiring. The Company shall not be responsible for: (a) the through transmission of signals generated by the customer premise equipment or for the quality of or defects in, such transmission; (b) the reception of signals by the customer premise equipment.
- g. The Company shall not be responsible to the customer if changes in criteria in these Terms and Conditions or changes in any of the facilities, operations or procedures of the Company render any customer premise equipment and wiring obsolete or requires modification of such equipment and wiring.
- h. Customer premise equipment and wiring may be used with the facilities furnished by the Company for telephone, broadband, or cable television service, provided that such equipment will be connected, maintained and operated in a manner compatible with the Company's network.

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- i. It is the customer's obligation to ensure compliance with any applicable state or federal laws governing the installation and use of customer premise equipment and wiring.
- j. To protect the Company's network and services furnished to the public, the customer premise equipment and wiring must comply with all applicable network protection criteria including those requirements in the National Electrical Code (NEC) and FCC regulations.
- k. If the Company determines the customer premise equipment and wiring is causing or is likely to cause interference or hazard to the network, the Company will take such action as it deems necessary for the protection of the Company's network.
- l. After notification by the Company of such interference or hazard, the customer shall discontinue such use and disconnect such premise equipment and wiring. Failure of the customer to conform to this requirement may result in suspension of service.
- m. The customer may be charged as specified in Part 1.H, Service Check Charges for visits to their premises when the service trouble is determined to be caused by the customer premise equipment and wiring.
- n. The Company shall not be responsible for any loss, damage, failure or impairment of service in connection with customer premise equipment and wiring. The Company's liability is limited to that provided in these General Terms and Conditions.
- o. The customer indemnifies and saves the Company harmless against claims for libel, slander, or infringement of patents arising from combining such customer premise equipment and wiring with the facilities of the Company.

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- p. Where the Company leases, licenses or otherwise provides equipment, such equipment is provided to customer for the term of service and solely for use in connection with lawfully receiving and using service. All such equipment remains the property of the Company. When service is cancelled or disconnected, the customer must return any such equipment to the Company during regular business hours, Monday through Friday (except holidays). The equipment must be returned to the Company in the same condition as installed or received, except for normal wear and tear. All such equipment must be returned to the Company's business office or an alternative location designated by the Company at the time of cancellation or disconnection. If a customer is unable to travel to the Company's business office or other designated location to return the equipment, the customer may request pick-up. Provision of pick-up service is solely at the Company's option and the Company's refusal or failure to provide pick-up service will not excuse the customer's obligation to return equipment. If the Company agrees to provide pick-up service, pick-up will occur during the business week and only during regular business hours. There may be a fee for pick-up, which customer will be informed of when pick-up service is requested and which will be payable at time of pick-up. If a customer fails to return equipment at the time of cancellation or disconnection of service, the customer may be liable to the Company for an equipment recovery fee as set forth in Part 5 of these Terms and Conditions.
- q. The customer is responsible for the maintenance and safekeeping of all equipment placed in or on the customer's premises. The Company has no responsibility for replacing equipment destroyed or damaged by the customer's misuse, abuse or neglect. In the event that any equipment provided by the Company is destroyed, damaged (ordinary wear and tear excepted), lost or stolen while in the customer's possession, the customer may be liable to the Company for an equipment recovery fee as set forth in Part 5 of these Terms and Conditions.

### D. ESTABLISHMENT AND FURNISHING OF SERVICE

#### 1. Application for Service

- a. Applications for service are made orally or in writing. These applications become contracts upon the establishment of service. The Company may require a deposit in order to establish service. Applicable non-recurring charges and service charges (if any) may also be required in advance. The terms and conditions specified for such contracts are subject to these Terms and Conditions as applicable to the service to be furnished. Any change in rates, rules or regulations shall act as a modification of the contract to that extent, without further notice.
- b. Minimum contract periods and termination of service are covered elsewhere in Part 1. J of these Terms and Conditions.

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2. Alterations
  - a. The customer agrees to notify the Company promptly whenever alterations or new construction on premises owned or leased by the customer necessitate changes in the Company's facilities. The customer agrees to pay the Company's charges for such changes.
3. Payment for Service
  - a. The customer is required to pay all rates and charges for services and facilities.
4. Maintenance and Repairs
  - a. All expense of maintenance and repair of services or facilities provided by the Company will be borne by the Company. The customer will be held responsible for restoration or replacement costs in case of loss of, damage to, or destruction of any of the Company's facilities not due to normal use. Customers may not rearrange, disconnect, or remove or permit others to rearrange, disconnect, or remove any Company owned facility installed by the Company unless provided elsewhere in these Terms and Conditions.
5. Unusual Installation Costs
  - a. Where special requirements of the customer involve unusual construction or installation, the customer may be required to pay additional costs as provided elsewhere in these Terms and Conditions.

### E. ESTABLISHMENT AND MAINTENANCE OF CREDIT

1. Establishment of Credit
  - a. The Company is not obligated to provide service to any individual or firm that owes for services previously rendered by the Company at the same or a different address, until arrangements have been made to liquidate such previous indebtedness to the Company. Applicants may be required to pay in advance of installation, the service connection, installation and/or construction charges. In order to insure the payment of all charges due for its service, the Company may require any customer to establish and maintain credit in one or more of the following ways:
    - 1) by authorizing a commercial credit check by the Company.
    - 2) by furnishing credit references acceptable to the Company.
    - 3) by means of a cash deposit.

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### 2. Amount of Deposits

- a. The amount of deposit required shall not be more than the maximum charge for three months service or as may be required by the Company in cases involving service for short periods or special occasions. The Company may require the customer to increase the amount of the deposit at any time, if the charges billed against the customer are found to warrant such an increase. Qualified low-income applicants may apply for Lifeline Assistance.
- b. The Company will maintain records which show the name and address of each depositor, the amount and date of the deposit and each transaction concerning the deposit. Unclaimed deposits shall be disposed of in accordance with law.
- c. A receipt of deposit will be furnished to each customer from whom a deposit is received. Upon customer request, duplicate receipts will be provided to customers who have lost their receipt if the deposit is substantiated by the Company records.

### 3. Deposits and Collection Practices

- a. The fact that a deposit has been made in no way relieves the applicant or customer from complying with the Company's regulations as to advance payments and the prompt payment of bills; nor constitutes a waiver or modification of the regular practices of the Company providing for the discontinuance of service for non-payment of sums due the Company for services rendered. The Company may discontinue service to any customer failing to pay current bills regardless of the fact that such customer has made a deposit with the Company to secure payment of such bills or has furnished the Company with a guarantee in writing for such bills.

### 4. Discontinuance of Service for Failure to Establish Credit

- a. Service may be discontinued for failure to establish or maintain credit, as set forth in E above, five days after the Company has mailed notice requiring the customer to do so.

### 5. Service Charge for Reconnection

- a. Where service has been discontinued for failure to establish or maintain credit, as set forth in E above, the applicable service charges as listed in Part 5 shall apply.

### 6. Deposit Refunds

- a. The deposit shall be refunded or credited to the customer after not more than 12 consecutive months of prompt payment, unless the Company has documented information which indicates the deposit is necessary to insure payment.
- b. Interest on deposits, will accrue at the level determined by the company and as listed in Part 5.

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### 7. Criteria for Procurement of Deposits

- a. False credit information
- b. Unsatisfactory credit history
- c. Requests for special construction or equipment

## F. APPLICATION OF BUSINESS AND RESIDENCE RATES

### 1. Business rates apply at the following locations:

- a. In offices, stores, factories, mines, and all other places of a strictly business nature.
- b. In boarding houses, except as noted under F.2. below, offices of hotels, halls and offices of apartment buildings; quarters occupied by clubs or lodges; public, private or parochial schools or colleges, hospitals, libraries, churches and other similar institutions.
- c. At residence locations when the customer has no regular business access line service and the use of the service either by himself, members of his household, or his guests, or parties calling him can be considered as more of a business than of a residence nature. This may be indicated by advertising either by business cards, newspapers, handbooks, billboards, circulars, motion picture screens, or other advertising media, such as on vehicles, etc.
- d. In any location where the listing of service at that location indicates a business, trade or profession, except as specified under F.2. below.

### 2. Residence rates apply at the following locations:

- a. In a private residence where business listings are not provided.
- b. In private apartments of hotels, rooming house, or boarding houses where service is confined to the customer's use.
- c. In college fraternity or sorority houses where individual access line service is provided.
- d. Notwithstanding F.1.b. above, residential rates will apply to public, private or parochial schools and churches through June 30, 2019.

## G. INSTALLATION AND SERVICE CHARGES

### 1. General

- a. Service charges for Telephone, Broadband and Cable Television services apply to connect, move or change each individual service and facilities according to the components of work required.
- b. The Company may allow service charges for bundled services that are lower than the sum of the individual service charges for each respective service.



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### 2. Types of Charges

- a. Service Order Charge – (Telephone Service Only)
  - 1) Per customer request for work ordered and requested to be completed at the same time
  - 2) For residence service
  - 3) For business service
- b. Central Office Access Line Charge – (Telephone Service Only)
  - 1) Per Central Office Access Line or telephone number worked on including, but not limited to the following:
    - 1. Residential Lines, each
    - 2. Business Lines, each
- c. Trip Charge
  - 1) One charge for all work ordered and completed at the same time on the same visit.
- d. Labor Charge
  - 1) Per employee per hour for all work ordered and requested to be completed.

### 3. Conditions

- a. Service Charges are in addition to the other applicable rates and charges located in other parts of these Terms & Conditions.
- b. Service Charges apply in addition to, but not in lieu of, mileage rates or those charges covered under Construction Charges under I. 1 below.
- c. Service Charges do apply for:
  - 1) Establishing service at the customer's request.
  - 2) Move of service from one premise to another at the customer's request.
  - 3) Account name changes at the customer's request.
  - 4) Changes of service type, features etc. at the customer's request.
  - 5) Rearrangement or relocation of facilities at the customer's request.
  - 6) Reconnecting a service after disconnection for non-payment.
- d. Service Charges do not apply:
  - 1) When any change is made and initiated by the Company.
  - 2) When services are reestablished at a secondary location immediately following the rendering of the customer's primary location as unfit for occupancy, due to fire, flood, etc.

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### H. SERVICE CHECK – CUSTOMER PREMISE EQUIPMENT AND INSIDE WIRING REPAIR CHARGES

#### 1. General

- a. A service check will be performed when a customer requests the Company to perform a check of its facilities up to the demarcation point.
- b. Where feasible, Customers will also be encouraged to unplug Customer Premise Equipment or disconnect all inside wiring at the demarcation point so as to self-diagnose where their wiring or equipment may be causing an out of service condition.
- c. A Wire Maintenance Plan is available to residential customers. A set monthly fee may cover maintenance of approved Customer Premise Equipment and Wiring.

#### 2. Conditions

- a. No charges will be assessed when a service check is performed and:
  - 1) The Company determines the trouble exists on the Companies side of the demarcation point.
  - 2) The Company identifies or repairs any trouble on the customer's side of the demarcation point and the customer has subscribed to a wire maintenance plan for at least thirty days.
- b. Charges will be assessed when a service check is performed and:
  - 1) The customer requests the Company identify or repair any trouble on the customer's side of the demarcation point and the customer does not subscribe to a wire maintenance plan.

### I. CONSTRUCTION CHARGES

#### 1. General Conditions

- a. The Company may assess construction charges for the installation of facilities beyond the existing Company facilities and to increase the capacity of existing facilities.
- b. The Company may assess construction charges to the appropriate party which may include, but is not limited to, the service applicant, individual owner or land developer.
- c. Construction charges may include all costs associated with the installation of facilities, including but not limited to, engineering, labor, legal, material, right-of-

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way and contractor costs.

- d. Full payment of construction charges is required prior to the commencement of the work.
  - e. The party paying the construction charges does not obtain any rights of ownership or any other rights pertaining to facilities installed by the Company. All facilities installed by the Company shall be under its exclusive control.
2. Types of Network Additions governed by Construction charges may include
- a. Line Extensions
  - b. Temporary or Speculative additions
  - c. Special Type or Request
  - d. Real Estate Developments and Subdivisions
  - e. Multi-Dwelling Units or Apartment Complexes

### J. MINIMUM CONTRACT PERIODS

1. Minimum Contract Period
- a. Except as specified elsewhere in these Terms and Conditions, the minimum contract period is one month from the date service or additions to service are established and the minimum charge is the authorized rate for one month. For purposes of rate administration each month is considered to have 30 days.
  - b. The Company may require a contract period longer than one month at the same location for unusual construction necessary to meet special demands and involving extra costs.

### K. DISCONNECTION OR REFUSAL OF SERVICE

1. By the Company Without Notice
- a. The Company may disconnect or refuse service without notice:
    - 1) in the event a condition on the customer's premises is determined by the Company to be hazardous.

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- 2) in the event of customer's use in such a manner as to adversely affect the Company's facilities or the Company's service to others, such as:
    - a) connection of Customer Premise Equipment which causes or is likely to cause interference or hazard to the network.
    - b) Impersonation of another with fraudulent intent.
  - 3) in the event of tampering with facilities furnished and owned by the Company.
  - 4) in the event of unauthorized use.
2. By the Company After Prior Written Notice
- a. In addition to the reasons set forth in subparagraph 1a. above, the Company may disconnect or refuse service after providing at least five days for any of the following reasons:
    - 1) failure of a customer to make suitable deposit as required by these rules.
    - 2) use of service in an unlawful or abusive manner, including to illegally threaten or harass other persons or in violation of any federal, state, or local law applicable to use of service.
    - 3) the customer's bill for services remains unpaid after the last date for timely payment.
    - 4) for failure of the customer or prospective customer to furnish permits or certificates of right-of-way specified as conditions for obtaining service, or the termination of those permissions or rights, or for the failure of the customer or prospective customer to fulfill the contractual obligations imposed upon them as conditions of obtaining service by a contract.
    - 5) for failure of the customer to permit the Company reasonable access to its facilities.
    - 6) any other violation of the Service Publications, the requirements of municipal ordinances or law pertaining for the service.
  - b. Despite the prior written notice provisions as contained in these rules, disconnection may take place prior to the expiration of the notice period if the Company determines, from verifiable data, that usage during the notice period is so abnormally high that a risk of irrevocable revenue loss is created.
  - c. Only one written notice will be provided to the customer if multiple violations occur.

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- d. The notice of pending disconnection required by these rules shall be a written notice setting forth all reasons for the notice, and the final date by which the account is to be settled or specific action taken. The notice shall be considered rendered to the customer when deposited in the U.S. mail with postage prepaid. If delivery is by other than U.S. mail, the notice shall be considered rendered when delivered to the last known address of the person responsible for payment for the service. The final date shall be not less than five days after the notice is rendered, or in the case of deposits twelve days. The notice will include a toll-free or collect number where a customer can obtain additional information.
  - e. Where written notice is required, the Company will not disconnect service on a weekend, holiday, or after 2:00 P.M. unless the Company is prepared to reconnect the service the same day.
3. Disputes
- In the event of a dispute concerning a bill, the Company may require the customer to pay a sum of money equal to the amount of the undisputed portion of the bill. Following payment of the undisputed amount, efforts to resolve the complaint, shall be made using the procedures listed following.
- a. Within 15 days of the bill date of a disputed bill, the Company must receive from the customer an itemized statement in writing which identifies the disputed charges and reasonably explains the basis of the dispute. Failure to comply with this requirement shall mean the bill is deemed correct and all amounts are due to the Company.
  - b. The Company shall review the customer's statement of disputed charges and shall issue a written initial determination within 15 days after receipt to set forth the Company's proposed resolution of the dispute charges.
  - c. If the customer is not satisfied with the Company's proposed resolution, the customer must advise the Company in writing within 15 days after receipt of the Company's initial determination, of the specific reasons for the dissatisfaction and provide any additional information the customer deems pertinent or relevant to the dispute.
  - d. Within 15 days after the Company's receipt of additional information, the Company shall make its final determination and resolution of the disputed charges based upon all documentation or information available to the Company.

## RULES AND REGULATIONS

- e. If the customer continues to withhold payment of any disputed amounts, determined to be owed to the Company, the customer's account shall be deemed to be past due, and subject to termination.

In the event that the Company and a Customer are unable to resolve a dispute, either party may refer the matter to <sup>1</sup>

any court with suitable jurisdiction, or

Binding Arbitration

In the event the dispute is related to Telephone services, dispute resolution may continue for not less than forty-five days after the rendering of the disputed bill, during which the service shall not be disconnected for non-payment for the disputed amount in accordance with 199 IAC 22.4(5)h(3).

#### 4. Emergency Medical Conditions

Disconnection of a telephone service to a residential customer shall be postponed 30 days if an existing medical emergency of the customer, a member of the customer's family, or any permanent resident of the premises where service is rendered would present an especial danger to the health of any permanent resident of the premises in accordance with 199IAC 22.4(6)

#### 5. At Customer's Request

- a. Contracts for service may be terminated prior to the expiration of the contract period provided advance notice is given to the Company and upon agreement to pay all charges due for the service furnished, plus any termination charges which are applicable.
- b. Where a contract for service with a one-month minimum period is canceled before establishment of the service is completed, a charge not to exceed the service charge specified, is applied if all or a portion of the facilities have been installed.
- c. No minimum or termination charge will apply (unless otherwise stated specifically in these Terms and Conditions) where a new customer takes over the service of the former customer, provided the service is to be furnished at the same location without interruption and that the new customer assumes all unpaid charges on the original contract. Minimum and termination charges will apply for any service furnished under the original contract which is not retained by the new customer.
- d. No minimum or termination charge will apply in the event the service is terminated because of condemnation, destruction, or damage to property by fire or other cause, beyond the control of the customer.

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<sup>1</sup> Company to specify method and forum for dispute resolution

## RULES AND REGULATIONS

### L. PAYMENT FOR SERVICE AND FACILITIES

#### 1. General

- a. Generally, all customers shall pay for services and facilities monthly in advance. Municipal, State or Governmental Agencies may be exceptions to this rule.
- b. Billing to customers shall be scheduled monthly.
- c. All bills for services are due not less than 20 days after the bill is rendered.
- d. When a customer is connected or disconnected, or for other cause the service received deviates by more than twenty-four consecutive hours from the normal billing period, the bill shall be prorated. If the prorating indicates a refund is due, the refund shall be accomplished by bill credit.
- e. Failure to receive a bill does not relieve the customer of the responsibility for payment.

#### 2. Disconnection of Service by the Company

- a. In the event of failure by the customer or those responsible to pay any bill on or before the due date, the Company may discontinue local services upon written notice, allowing the customer five days to make payment or settlement.

#### 3. Service Charge for Reconnection

- a. Where service has been discontinued for non-payment of a due bill applicable service charges as listed in Part 5 shall apply.
- b. Where service has been discontinued for the non-payment of a due bill, the customer may be required to reestablish credit as defined in Establishment and Maintenance of Credit.
- c. The maximum payment for restoration of service that existed prior to disconnection shall be the total past due amount, applicable nonrecurring charges and if appropriate, an Advance Payment and Deposit as specified elsewhere in these Terms and Conditions.

#### 4. Late Payment Charge

- a. All bills for which full payment has not been received paid before the last date for timely payment shall be subject to a late payment charge.
- b. Late payment charges shall be as listed in Part 5.

## RULES AND REGULATIONS

### 5. Returned Check Charge

- a. An administrative charge will be assessed for each occasion that a check, bank draft, or electronic funds transfer item is returned unpaid to the Company.
- b. Returned Check charges shall be as listed in Part 5.

### M. TAXES OR FEES TO BE BILLED TO CUSTOMERS

#### 1. General

- a. When a municipality or political subdivision imposes upon the Company any license, occupation, franchise, permit, inspection or other similar tax, such tax, fee or charge may be billed to the customers receiving service within the municipal or political subdivision, allocated uniformly on the basis of each such customer's monthly charges for the types of service made subject to such tax, fee or charge.
- b. Charges authorized by the FCC will also be assessed on the customer's monthly bill.
- c. Charges mandated by the State of Iowa for 911 service will also be assessed on the customer's monthly bill.

### N. NETWORK CONNECTIONS

#### 1. General

- a. Customers are connected to the Company's network at a point of demarcation as specified in these Terms and Conditions.
- b. Connections of new inside station wiring to the network shall only be made at the Demarcation Point.
- c. Such connections shall be made by using a Standard Network Interface and shall be in accordance with Part 68 and/or Part 76 of the FCC Rules.
- d. Direct electrical connections at the protector or by-passing the Standard Network Interface shall constitute a violation of this Company's Rules and Regulations and the service may be disconnected in accordance with its Rules and Regulations.
- e. Customers shall not be allowed to construct inside station wiring from a demarcation point or between two or more buildings on the same premises to obtain service from an exchange other than that by which they would normally be served. Existing inside wiring obtaining service within another exchange boundary shall be disconnected by the customer within ten days after receipt of written notification from the Company.



## RULES AND REGULATIONS

### O. CUSTOMER COMPLAINTS

#### 1. General

- a. A customer or prospective customer may initiate a complaint with the Company on any relevant matter by telephone, in person or in writing directed to the Company at any of its offices. The Company's response to the complaint will generally be in the same form used by the customer. However, the Company may respond to written complaints by telephone or personal visits when it believes such communications will be effective in resolution of the issues.
- b. The customer may at any point during resolution of the complaint seek review by a Supervisor or Manager.
- c. If the complaint is related to regulated telecommunications service, upon investigation and final resolution by the Company, if the customer wishes further review, the customer should direct all appropriate information to the Iowa Utilities Board, Customer Service, 1375 E. Court Avenue, Room 69, Des Moines, Iowa 50319-0069, toll free at 877-565-4450, or [customer@iub.iowa.gov](mailto:customer@iub.iowa.gov).

### P. RESALE OR SHARED SERVICE

#### 1. General

- a. A reseller or shared service customer may obtain service from the Company to allow occupants of a building or complex of buildings to share in the use of services.
- b. The Company will provide service to the point of demarcation.
- c. The customer shall be responsible to extend the service from the point of demarcation.
- d. The end-user customer must be allowed to subscribe to service provided by the Company.

### Q. REGULATIONS AND CUSTOMER DATA PRIVACY

- a. Company's Privacy Policy can be found on our website at <http://www.cascadecomm.com/content/forms>.
- b. Video customer data is also protected as described in Company's Cable TV Customer Service and Video Subscriber Privacy Notice that can be found at <http://www.cascadecomm.com/content/forms>.

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  - Services provided by Exchange
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- 2.2 OPTIONAL CALLING SERVICES
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- 2.3 TELEPHONE NUMBERS, DIRECTORY
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2.1 LOCAL TELEPHONE SERVICE

A. GENERAL

Central Office Access Lines extend between the central office equipment of the Company and the demarcation point located on the premises of the customer.

Basic Telephone Service types are shown in paragraph B. below. The rates and charges for these services contained herein are in addition to all other applicable rates and charges located in other parts of these Terms and Conditions.

B. SERVICES

1. INDIVIDUAL ACCESS LINES

- Residence
- Business
- Business Multiline
- PBX Trunk Line

2. ADVANCED AND HIGH CAPACITY SERVICES

- Switched DS-1 Service
- ISDN Primary Rate Service (PRI)
- Voice over Internet Protocol (VoIP)

3. SERVICE AVAILABILITY MATRIX

EXCHANGE NAME	Residence	Business	Business Multiline	Bus PBX
Cascade	X	X	X	X
Otter Creek	X	X	X	X

## Terms and Conditions

## 4. SERVICE DESCRIPTIONS

- a. Individual Line services may be purchased singly or in multiples.
  1. Business Multiline Service applies to businesses with more than one line and may be used with multiline customer key system equipment using loop start operation.
  2. PBX Trunk service is intended for use with customer PBX equipment requiring ground start operation.
- b. High Capacity services include multiple connections to the PSTN within the same service
  1. Switched DS-1 service has up to 24 channels connecting to the PSTN. Individual channels can be provisioned for inward outward or two-way traffic.
  2. ISDN Primary Rate Service, also known as 23 B+D access PRS includes up to 24 64-kbit/s B-channels to carry user information such as voice calls, circuit-switched data, or video, while the D-channel handles signaling or control information. When equipped, the D-channel can control a maximum of 95 B-channels. The B-channels may be provisioned on the same facility as the D-channel or on other PRS T1 facilities. Each B-channel is dedicated to inward, outward or 2-way traffic. The customer may use CPE to bond together 64 Kbits B-channels for the transmission of circuit-switched data or video.

## 5 EMPLOYEES' TELEPHONE SERVICE

Employees' Concession Telephone Service may be offered to all active employees at their residence when such telephone service is provided by this Company.

The discount for Employee' Concession Telephone Service is as listed in Part 5.

## 6. TEMPORARY OR VACATION SUSPENSION

Temporary Suspension of Service is available for vacation purposes at a reduced rate upon customer request. This service is allowed when a customer is away from their premises for an extended time in the event of vacation, emergency, relocation, military service, or other purposes deemed reasonable by management.

No other service charges will apply for the suspension and subsequent restoral of service. The rates may be billed in total prior to the establishment of vacation rate service, or monthly, at the option of the Company. The minimum period for which this service may be provided is 30 days; the maximum is 180 days during any 12-month period.

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The discount for Temporary or Vacation Suspension of Service is as listed in Part 5 and only applies to Access Line, Subscriber Line Charge, Access Recovery Charge, Custom Calling Features and Voice Mail.

C. LOCAL CALLING AREA

This chart provides Company exchange areas and the additional localities outside of the exchange to which customers can call without toll charges.

EXCHANGE NAME	EAS (EXTENDED AREA SERVICE) INCLUDED IN THE LOCAL CALLING AREA
Cascade	Otter Creek, Bernard
Otter Creek	Cascade, Bernard

2.2 OPTIONAL CALLING SERVICES

The rates and charges for the services contained herein are in addition to all other applicable rates and charges located in other parts of these Terms and Conditions.

1. HUNTING SERVICE

A. General

Hunting Service is an optional arrangement available to customers with two or more business or residence line services at the same location. Where facilities permit, lines are arranged so that incoming calls to a busy line overflow to another line in the hunting arrangement.

- Hunting starts with the called line and tests for busy on each line in a prearranged group until either an idle line is found or the end of the group is reached.
- Circular Hunting starts with the called line and tests for busy on each line in a prearranged group of lines. When the end of the group is reached, circular hunting continues to the first line of the hunt group and hunts until the line just preceding the dialed number is hunted.

B. Conditions

- a. The rates for hunting services are in addition to the rates for basic business and residential, exchange access lines.
- b. Hunting is not offered between grades or classes of service, e.g., business to residence, business to key system or PBX.

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## 2. DIRECT INWARD DIALING SERVICE (DID)

## 1. General

Direct-Inward-Dialing (DID) is a special trunking arrangement which permits incoming calls from the exchange network to reach a specific PBX station without attendant assistance.

## 2. Conditions

The Company will assign line numbers for direct inward dialing in blocks of numbers. When additional numbers are required, they will be made available as soon as the Company has equipment available for this purpose. The Company does not guarantee that line numbers will be made available in all cases.

## 3. RATES

Rates for Hunting and DID services are in addition to the rates for PBX Trunk, or High Capacity Services and are as listed in Part 5.

## 4. CUSTOM CALLING SERVICES

a. GENERAL. Custom Calling Services are optional telephone service arrangements which may be provided only from central offices equipped to provide one or more custom calling features. The rates and charges contained herein are in addition to all other applicable rates and charges located in other parts of these Terms and Conditions.

## b. CUSTOM CALLING SERVICE DESCRIPTIONS

1. Anonymous Call Rejection: Allows a customer of Caller Identification - Name and/or Caller Identification - Number to reject calls for which calling name/number display information has been intentionally blocked. Only calls for which the information has been blocked are rejected.
2. Automatic Callback: Automatically redials the last number a customer dials if the called party's number is busy. A special tone will alert the customer when the called number becomes idle.
3. Automatic Recall: Enables a customer to receive a voice message identifying date, time and number of the last incoming call. Also enables a customer to perform an activation procedure and automatically redial the last incoming number without having to know the number of the calling party.
4. Call Forwarding-Basic: Permits a customer to transfer all incoming calls to another dialable telephone number. The customer pre-selects a second telephone number to which all incoming calls are automatically transferred. Calls may be transferred to a long distance message telecommunications point subject to the availability of the necessary facilities in the central office from which the calls are to be transferred.

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5. Call Forwarding-Busy Line (Programmable): Allows a customer to have incoming calls forwarded to another number when the called number is busy. The customer can activate and deactivate the forwarding feature by dialing a code as well as establish or change the number which calls will be forwarded.
6. Call Forwarding-Don't Answer (Programmable): Allows a customer to have an incoming call forwarded to another number if the customer does not answer after a preset number of rings. The customer can activate and deactivate the forwarding feature by dialing a code as well as establish or change the number to which calls will be forwarded.
7. Calling Identity Delivery on Call Waiting: Provides a subscriber with Caller Number or Caller Name and Number information (as defined in paragraphs h and l herein) on a call waiting call to subscribers of a Caller ID and Call Waiting service.
8. Calling Name and Number ID: Allows for the automatic delivery of a calling party's name and number to the called customer, which gives the called customer an opportunity to decide whether to answer the call immediately or not. The name is displayed on customer provided equipment.

The name displayed shall be the name associated with the calling telephone number as shown on the Company's records. The Company, in its discretion, may abbreviate or limit that name for display purposes. The Company does not assure name accuracy, and it shall not be liable to any party for errors, omissions or mistakes. The Company's sole and only obligation shall be to reasonably correct errors in names when notified in writing of such errors.
9. Calling Number ID: Allows for the automatic delivery of a calling party's telephone number (including nonpublished and non-listed telephone numbers) to the called customer, which gives the called customer an opportunity to decide whether to answer the call immediately or not. The number is displayed on customer provided equipment.
10. Call Waiting: By means of a tone signal a customer who is using his telephone is alerted when another caller is trying to reach that station. This permits putting the first call on hold so that a second call can be answered.
11. Call Waiting Deactivation: This feature gives Call Waiting customers the ability to control when Call Waiting functions on their line.
12. Customer Originated Trace: Allows a customer to activate an immediate trace of the last incoming call, without requiring prior approval and intervention by Company personnel. The identification of the traced number is located at the Company.
13. Distinctive Ringing/Call Waiting: Allows a customer to assign a maximum of 8 callers' telephone numbers to a special list. The customer will hear a distinctive

## Terms and Conditions

ring at their location, when calls are received from callers' telephone numbers on that list.

14. Home Intercom: Allows customer to make a revertive callback to their own line.
15. Hot Line Service: Allows a customer to establish a switched connection to a predetermined number when the customer's telephone goes off-hook. No dialing is required and the call is processed automatically to the predetermined telephone number.
16. Per Call Blocking: Enables a customer to control the disclosure of their telephone number or name and telephone number to a subscriber of Caller Identification (where technically feasible) by temporarily changing the public/private status indicator of the telephone number. A customer must dial a code before each call to change the indicator from public to private. "Public status" allows delivery of the telephone number or name and telephone number. "Private status" prevents delivery of the telephone number or name and telephone number. Per Call Blocking is provided at no charge.
17. Per Line Blocking: Provides a permanent private indicator on a customer's line. Once blocking is established on the customer's line, the private status cannot be deactivated by the customer. Rates and charges are provided herein. Federal, State and Local Law Enforcement Agencies, nonprofit domestic violence/sexual assault agencies and their staffs, and victims of domestic/sexual assault or individuals who express a personal safety need and sign a personal safety exemption form may be provided additional arrangements for private status and/or line blocking, on a line-by-line basis, at no charge.

The certification form identifies the customer who is to receive Per Line Blocking at no charge and acknowledges that if a line is equipped with Per Line Blocking, that the telephone number and name will not be delivered to subscribers of Caller ID, including poison control centers, hospitals, medical centers and others who might use Caller ID to provide assistance. 911 is not affected. And, some subscribers of Caller ID Service may choose not to answer blocked calls.

The customer acknowledges the understanding of the above. Further, the customer releases the Company from all claims and liability, including personal injury caused by its errors, omissions and operation or malfunction of Per Line Blocking service.

18. Selective Call Acceptance: Allows a customer to specify a special list of a maximum of 8 telephone numbers. By dialing a code your phone will accept only callers on your selective call list.
19. Selective Call Forwarding: Allows a customer to specify a special list of a maximum of 8 telephone numbers. Incoming calls placed to the customer from



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telephone numbers on that list will automatically be forwarded to a predefined telephone number. All other calls will be handled normally.

20. Selective Call Rejection: Enables a customer to reject call attempts from up to 8 numbers of calling parties by dialing a code and the telephone numbers of calls to be rejected. Any call attempts to the customer from these numbers will be prevented from terminating to the customer and will instead be connected to an announcement informing the caller that the call is not presently being accepted by the called party. A customer may also reject future calls from the most recent call received by dialing a code after completing the call.
21. Speed Calling 8: Enables a customer to place calls to other telephone numbers by dialing a one- or two-digit code rather than a complete telephone number. Customer may subscribe to only one of either the 8 Code capacity or 30 Code capacity on the same line.
22. Speed Calling 30: Enables a customer to place calls to other telephone numbers by dialing a one- or two-digit code rather than a complete telephone number. Customer may subscribe to only one of either the 8 Code capacity or 30 Code capacity on the same line.
23. Teen Line: A central office based service which provides a distinctive ringing code on incoming calls, using one individual access line. The distinctive ringing code is achieved by assigning an additional telephone number to the access line.
24. Telemarketer Call Screening: Screens all incoming calls and plays a message for those calls that do not provide valid Caller ID information. The option does permit the caller to press a 1 which will allow the call to proceed and ring the called line.
25. Three Way Calling: Enables a customer to add a third party to an existing call without operator assistance, thereby establishing a three-way conversation. The transmission may vary depending on the distance and routing necessary; therefore, transmission may not meet normal standards.
26. Warm Line Service: Allows a customer to establish a switched connection to a predetermined number if the customer does not dial a number within a specified length of time after going off-hook. When the customer's telephone goes off-hook and dialing begins within a specified time delay period, the call will proceed normally as dialed. If dialing has not started before the end of the predefined time delay period, a predetermined stored number is automatically dialed by the central office equipment.

## c. CONDITIONS

1. Call Forwarding Services shall not be used to extend calls on a planned and

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continuing basis to intentionally avoid the payment in whole or in part, of message toll charges that would regularly be applicable between the station originating the call and the station to which the call is transferred. Customers utilizing call forwarding services are responsible for the payment of charges for each toll call to the telephone to which the call is transferred.

2. Control of the number assignment on the shared speed call list associated with Group Intercom resides with the provider. The provider must have an access line in the same central office as their client for the purpose of controlling the speed call list. The access line will be restricted from dialing any toll calls billable to the end user.
3. Custom Calling Services will be provided in connection with individual line residence and business service. Custom Calling Services may not be available to PBX customers.

d. PACKAGES

1. PKG 2 Services - Any two individual Custom Calling Services priced at \$2.00 or less.
2. PKG 3 Services + Speed Call - Any three individual Custom Calling Services priced at \$2.00 or less and Speed Calling 8 or Speed Calling 30.
3. PKG 3 Services + Caller ID Name and Number – Calling Name and Number ID plus any three individual Custom Calling Services priced at \$2.00 or less.
4. PKG 5 Services + Caller ID Name and Number – Calling Name and Number ID plus any five individual Custom Calling Services priced at \$2.00 or less.

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e. PERSONAL SAFETY EXCEPTION FORM

Customer Certification: In order to provide a solution to your unique personal safety concerns, it is necessary for you to provide responses to the questions below.

What is the estimated interval of time that your personal safety concerns require "Per-Line" Blocking?

\_\_\_\_\_

If you are requesting "Per-Line" Blocking for a telephone line other than your own, the responsible party must sign below.

CUSTOMER REQUESTING FREE PER LINE BLOCKING:

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TELEPHONE NUMBER WHERE PER LINE BLOCKING WILL BE ASSIGNED:

\_\_\_\_\_

CUSTOMER RESPONSIBLE FOR TELEPHONE ACCOUNT:

PRINT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNATURE \_\_\_\_\_

If a line is equipped with "Per-Line" Blocking, the telephone number of that line will not be delivered to any subscribers of Caller ID. Poison control centers, hospitals, medical centers and others who might use Caller ID will not be able to identify callers with "Per-Line" blocking who need assistance. In addition, subscribers of Caller ID may choose not to answer blocked calls. THE CUSTOMER REPRESENTS THAT HE/SHE UNDERSTANDS THE ABOVE, AND THE CUSTOMER RELEASES CASCADE COMMUNICATIONS COMPANY FROM ALL CLAIMS AND LIABILITY, INCLUDING PERSONAL INJURY, CAUSED BY ITS ERRORS, OMISSIONS AND THE OPERATION OR MALFUNCTION OF "PER-LINE" BLOCKING SERVICE.

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### 5. VOICE MAIL SERVICES

a. GENERAL. Voice Mail Services are optional telephone service arrangements which may be provided only from central offices equipped to offer voice mail service. The rates and charges contained herein are in addition to all other applicable rates and charges located in other parts of these Terms and Conditions.

#### b. VOICE MAIL SERVICE DESCRIPTIONS

1. Basic includes up to 10 Messages of 45 seconds each and 7 minutes maximum recording time, 15 day save, call forwarding busy, call forwarding don't answer and message waiting indicator.
2. Enhanced includes up to 20 Messages of 60 seconds each and 20 minutes maximum recording time, 20 day save, 3 sub mailboxes, call forward busy, call forward don't answer and message waiting indicator.

#### c. CONDITIONS

1. Custom Calling Services will be provided in connection with individual line residence and business service. Custom Calling Services may not be available to PBX customers.

#### d. RATES

See Part 5 for Rates for Local Directory Assistance

## 2.3 TELEPHONE NUMBERS, DIRECTORIES AND DIRECTORY LISTINGS

TERMS AND CONDITIONS

Telephone Numbers

- a. The customer has no proprietary right in the telephone number or any right to continuance of service from any specific central office, and the Company may assign or change the telephone number, the central office designation, or both, as is necessary in the conduct of its business or subject to any porting requirements.
- b. When services are discontinued, telephone numbers will be held from use (aged) according to industry standards before reassignment.

TELEPHONE DIRECTORIES

Directory Publication and Distribution

The Company

Provides listing information to a third party that publishes and distributes directories, or

Publishes and distributes telephone directories to its customers.

Where the company does not publish a directory, the Customer will hold the company harmless for damages due to errors or omissions in directory listings.

Where the Company does publish and distribute directories, any Claims for damages due to errors or omissions in directory listings will be limited to prorated charges for the customer service that is affected. In the case of extra listings in the alphabetical section of the directory for which a charge is made, the Company's liability shall be limited to an amount not to exceed the established rate for such listing for the directory period in which the error or omission occur.

The Company will normally publish and distribute a directory annually containing the serving exchange listings for each Central Office Access Line without charge. Additional directories may be furnished at the discretion of the Company. Directories containing listings for other areas may be provided at a nominal charge. Directories are furnished to customers as an aid in the use of the telephone service. The Company reserves the right to charge for directories issued in replacement of directories.

Where services are provided through a local resale/shared use supplier, the Company shall provide the resale/shared use supplier a directory in accordance with these Terms and Conditions. The local resale/shared use supplier shall be responsible for providing local exchange telephone directories to its customers or users.

## TERMS AND CONDITIONS

### DIRECTORY LISTINGS

Directory listings remain the property of the Company and are not to be reproduced without the permission of the Company.

The following options are available to Customers with regard to the alphabetic section of the white pages of the telephone directory for business or residence customers.

1. A Primary listing, which may include the name, address and telephone number of the individual, organization, firm or corporation for whom the service has been contracted, will be furnished at no charge.
  - a. Listings will be limited to such information as is necessary for proper identification.
  - b. The length of a listing may be limited by the use of abbreviations where the clarity of the listing and the identification of the customer will not be impaired.
  - c. The Company may refuse to insert any listing which, in its judgment does not facilitate the use of the directory.
2. Additional listings may be furnished with business or residence service for persons who occupy the same premises at the rates shown in Section 5. An additional listing may include the same address and telephone number as the primary listing.
3. An Alternate call listing refers a calling party to certain other telephone numbers such as after business hours, on Sundays, holidays, or if there is no answer on the first listed number. Where the alternate call number is that of another customer, the listing will be furnished only with written approval of the other customer.
4. A Foreign or nonsubscriber listing is furnished to customers requesting that their listing be included in a directory of an exchange other than that from which service is rendered. The rate for a foreign company listing will be the rate of the company in whose directory the listing appears.
5. Unlisted Service indicates the customer listing is omitted from the directory but otherwise posted on the directory assistance records and the telephone number will be given out upon request.
6. Private service is the omission of a customer's listing from both the telephone directory and directory assistance records.
  - a. When private service is to be furnished, the customer will hold the Company harmless from any damages which might arise, and will absolve the Company from any responsibility for the failure of the customer to receive calls because of the private listing.
  - b. No charge will apply for private service for customers having other listed service.
7. The charge for additional, alternate or private listings is effective the day the directory

## TERMS AND CONDITIONS

assistance record is posted.

8. See Section 5 for Rates for Directory Listings.

### 2.4 INFORMATION SERVICES AND CALLING RESTRICTIONS

#### A. LOCAL DIRECTORY ASSISTANCE

##### 1. GENERAL

- a. Customers can access local directory assistance by dialing "411" for assistance in determining a telephone number.

##### 2. CONDITIONS

- a. A Directory Assistance Charge applies for each telephone number, area code, and/or general information requested from the Directory Assistance operator except as follows:
  1. Requests in which the Directory Assistance operator provides an incorrect number. The customer must inform the Company of the error in order to receive credit.
  2. In some cases, it may be possible to have the call completed without further dialing by the customer. An additional charge may be applied when call completion is authorized by the customer.

##### 3. RATES

See Part 5 for Rates for Local Directory Assistance

#### B. TOLL BLOCKING SERVICE

##### 1. GENERAL

- a. Toll blocking service provides denial of outgoing 0+ and 1+ long distance calls for central office Access Lines or Trunks
- b. The customer shall not be permitted to place outgoing calls to an operator or any part of the 0+ or 1+ long distance network when this service is in effect.
  1. Incoming calls are not restricted.

TERMS AND CONDITIONS

2. RATES

Rates for Toll Blocking Service are as listed in Part 5, however, Toll blocking is available to Lifeline customers without charge

C. INFORMATION SERVICE ACCESS BLOCKING

1. GENERAL

- a. Information Service Access Blocking enables customers with individual line service to request the blocking of access to all 900 and 976 numbers.

2. RATES

- a. Rates for Information Service Access Blocking Service are as listed in Part 5.
- b. A customer shall not be charged for the first activation of information service access blocking. After this service has been established, subsequent unblocking and/or reblocking will be subject to all applicable charges.

D. BILLED NUMBER SCREENING SERVICE

1. GENERAL

- a. Billed Number Screening Service places the customer's number in an industry database to prevent the billing of collect calls, third number calls or both to a customer's telephone number.

2. CONDITIONS

- b. The Company makes no guarantee and assumes no liability for the accuracy of Billed Number Screening Service. The customer agrees fully and completely to indemnify and save harmless the Company from any and every claim, loss, damage, suit or liability out of the furnishing or failure to furnish Billed Number Screening Service.

3. RATES

- a. Rates for Billed Number Screening Service are as listed in Part 5.



## TERMS AND CONDITIONS

## 2.5 MISCELLENEOUS SERVICES

## A. ENHANCED UNIVERSAL EMERGENCY NUMBER SERVICE (E911)

## 1. GENERAL

- a. E911 Service– 911 Service (“911”) is a three-digit local dialing arrangement available in specified areas to facilitate the reporting of an emergency requiring response by a public safety agency. . E911 services provided to the County may include capabilities such as call routing to dedicated trunks, maintenance of an Automatic Location Information (ALI) database, and Automatic Number Identification (ANI) delivery to a Public Safety Answering Point (PSAP) to provide for determination of the location of the caller.

## 2. RATES AND SURCHARGES

The rates and charges for providing E911 call routing, trunks, and ALI database updates will be determined on an individual case basis. Additional charges may also be applied for individual features requested by the customer including, but are not limited to, central office modifications, data base preparation, trunking and maintenance.

Surcharges to customers of local exchange service are currently authorized in IAC Chapter 34A, to be assessed and collected by the Company.

## 3. CONDITIONS

- a. The Company does not undertake to answer and forward E911 calls, but furnishes the use of its facilities to enable the customer’s personnel to respond to such calls on the customers` premises.
- b. The E911 calling party forfeits the privacy afforded by non-listed and non-published service to the extent that the telephone number, address, and name associated with the originating station location are furnished to the PSAP. The names, addresses, and telephone numbers of telephone customers whose listings are not published in directories or listed in Directory Assistance Offices is confidential. Information will be provided on a call-by-call basis only for the purpose of responding to emergency calls.
- c. The Company’s entire liability to any person for interruption or failures of E911 Service shall be limited to the terms set forth in this section and other sections of these Terms and Conditions.
- d. The Company’s liability for any loss or damage arising from errors, interruptions, defects, failures, or malfunctions of this service or any part thereof whether caused by the negligence of the Telephone Company or otherwise shall not exceed an amount equivalent to the pro rata charges for the service affected during the period

## TERMS AND CONDITIONS

of time that the service was fully or partially inoperative.

- e. Each customer also agrees to release, indemnify and hold harmless the Company from any and all loss, claims, demands, suits, or other action, or any liability whatsoever, whether suffered, made instituted or asserted by the customer or by any other party or person, for any personal injury to or death of any person or persons, or for any loss, damage, or destruction of any property, whether owned by the customer or others.
- f. The customer also agrees to release, indemnify, and hold harmless the Company for any infringement or invasion of the right of privacy of any person or persons, caused or claimed to have been caused, directly or indirectly by the installation, operation, failure to operate, maintenance, removal, presence, condition, occasion or use of E911 service features and the equipment associated therewith, or by any services furnished by the Company in connection therewith, including, but not limited to, the identification of the telephone number, address, or name associated with the telephone used by the party or parties accessing E911 service hereunder, and which arise out of the negligence or other wrongful act of the Company, the customer, its user, agencies, or municipalities, or the employees or agents of any one of them.

## B. OTHER N11 – SERVICE OFFERINGS

## 1. SERVICE DESCRIPTION

- a. 211 Service– 211 Service (“211”) is a three-digit local dialing arrangement available in specified areas for the delivery of community information and referral services via voice grade facilities. Pursuant to Order 00-256, issued by the Federal Communications Commission (FCC) in CC Docket 92-105, the 211 code is assigned for access to community information and referral services.
- b. 311 Service– 311 Service (“311”) is a three-digit local dialing arrangement available in specified areas for the delivery of non-emergency local government services via voice grade facilities. Pursuant to Order 00-256, issued by the Federal Communications Commission (FCC) in CC Docket 92-105, the 311 code is assigned for non-emergency local government services.
- c. 511 Service - 511 Service (“511”) is a three-digit local dialing arrangement available in specified areas for the delivery of travel information services via voice grade facilities. Pursuant to Order 00-256, issued by the Federal Communications Commission (FCC) in CC Docket 92-105, the 511 code is assigned for access to travel information services.
- d. 711 Service– 711 Service (“711”) is a three-digit local dialing arrangement for telephone transmission access to all Telecommunications Relay Service (TRS) entities as a toll free call. Pursuant to Order 00-256, issued by the Federal Communications Commission (FCC) in CC Docket 92-105, the 711 code is assigned for nationwide access to TRS entities.

## TERMS AND CONDITIONS

- e. 811 Service– 811 Service (“811”) is a three-digit local dialing arrangement available in specified areas used for access to One Call systems via voice grade facilities. Pursuant to Order 05-59, issued by the Federal Communications Commission (FCC) in CC Docket 92-105, the 811 code is established as the national abbreviated dialing code to be used by state One Call notification systems in order to provide the means for excavators and the general public to notify underground facility operators in advance of their intent to engage in excavation activities in compliance with the Pipeline Safety Improvement Act of 2002 (the Pipeline Safety Act).

## 2. TERMS AND CONDITIONS

- a. N11 Service is available in Company territory only. To provide N11 access to end users in another company’s territory, or to a Competitive Local Exchange Carrier’s (CLEC) end user, the N11 subscriber must make appropriate arrangements with the Company or CLEC serving that territory.
- b. This service is provided subject to the availability of the N11 code.
- c. N11 can be delivered via regular exchange access lines (by individual business line, PBX trunks, etc.).
- d. Access to N11 is not available to the following classes of service:
- 1+,
  - 0+, 0-(credit card, third-party, collect calls),
  - 101XXXX.

In addition, operator assisted calls to the N11 subscriber will not be completed.

- e. The N11 subscriber is restricted from selling or transferring the N11 code to an unaffiliated entity, either directly or indirectly.
- f. N11 will not provide calling number information in real time to the N11 subscriber. If the N11 subscriber needs this type of information, the N11 subscriber must subscribe to a compatible Caller Identification Service.
- g. Calls to the N11 code that translate to a disconnected number will be routed to intercept of the announcement facilities for a maximum of 60 days, when the N11 provider is a Company subscriber. The announcement provided may refer the caller to another telephone number. Callers placing calls to N11 from areas where N11 Service is not provided will be advised that the service is not available from their number.
- h. Disputes regarding geographic coverage by two or more N11 subscribers will be referred to the Iowa Utilities Board.
- i. The Company will provision the subscriber’s order within a reasonable time,

## TERMS AND CONDITIONS

given the complexity of the order. The N11 subscriber will be billed the nonrecurring charge (if applicable) when the Company provisions the service.

If during this period, the N11 subscriber has failed to establish service or decides to discontinue service establishment, the N11 code will be recalled and the code will be considered available for reassignment. If the network has been provisioned for the subscriber, the nonrecurring charges if applicable will not be refunded or waived.

- j. Only a single seven or ten-digit local number or a single ten-digit toll free number may be used as the point-to number.
- k. N11 Service is provided where facilities permit.
- l. The N11 subscriber should work separately with cellular or wireless companies to ascertain whether cellular or wireless customers will be able to reach community information and referral services, non-emergency local government services, travel information services, telephone transmission access to all Telecommunications Relay Service (TRS) entities as a toll free call, or access to One Call systems provided by dialing N11.
- m. N11 will be provided under the following conditions:
  - 1. The subscriber will subscribe to adequate telephone facilities, both initially and subsequently as required in the judgment of the Company, to handle calls to N11 without impairing the Company's general telephone service or telephone plant.
  - 2. The N11 subscriber is responsible for obtaining all necessary permissions, licenses, written consents, waivers and releases, and all other rights from all persons whose work, statements or performances are used in connection with the service, and from all holders of copy rights, trademarks, and patents used in connection with the service.
  - 3. The N11 subscriber shall be liable for, and shall indemnify, protect, defend and save harmless the Company against all suits, actions, claims, demands and judgments, and of all costs, expenses and counsel fees incurred on account thereof, arising out of and resulting directly or indirectly from the service or in connection therewith, including but not limited to, any loss, damage, expense or liability resulting from any infringement or claim of infringement, or any patent, trademark, copy right, or resulting from any claim of liable and slander.
  - 4. Suspension of N11 Services is not allowed.
  - 5. The N11 subscriber will respond promptly to any and all complaints lodged with any regulatory authority against any service provided via N11. At the Company's request, the N11 subscriber will assist in responding to

## TERMS AND CONDITIONS

complaints made to the Company concerning the subscriber's N11 service.

6. The Company will provide both oral and written notification when a N11 subscriber's service unreasonably interferes with or impairs other services rendered to the public by the company or by other subscribers of N11. The Company reserves the right once notification is made to institute protective measure up to and including termination at any time and without further notice. The Company may take protective measure when the N11 subscriber makes no modification or is unwilling to accept modification in method of operation, or continues to cause service impairments.
- n. The following conditions apply if the N11 subscriber provides a pre-recorded announcement:
    1. The N11 subscriber will provide announcements. The Company will provide only delivery of the call.
    2. The Company's provision of access to the N11 network for transmission of announcements or recorded program services is subject to the availability of such facilities and the requirements of the local exchange network.
    3. The N11 subscriber assumes all financial responsibility for all costs involved in providing announcement or recorded program services including but not limited to, the recorder-announcement equipment producing the recording, advertising and promotional expenses.
    4. The N11 subscriber assumes all financial responsibility, according to other specific rates and charges under catalog, for all facilities required to connect the recorder-announcement equipment located on the subscriber's premises.
  - o. The Company may take all legal and practical steps to disassociate it from N11 subscribers whose business and/or public conduct (whether demonstrated or proposed) generate unacceptable levels of complaints by end users.
  - p. The Company is not liable for any losses or damages of any kind resulting from the unavailability of its equipment, facilities or for any act, omission, or failure of performance by the Company, its employees or agents, in connection with these Terms and Conditions. The Company will not be responsible for calls that cannot be completed as a result of repair or maintenance difficulties on Company facilities and equipment or on equipment owned or leased by the subscriber.
  - q. Calls placed to the N11 code will be routed to the point-to number based upon the central office switch and/or the Number Plan Area (NPA) of the calling party. N11

TERMS AND CONDITIONS

3. RATES AND CHARGES

- a. A Service Establishment charge will apply per point-to number.
- b. N11 subscribers will pay the applicable charges contained in the Company's schedule for the local exchange arrangements used for transporting and terminating messages at the N11 subscriber's designated premises.
- c. A Central Office Switch Activation charge will apply per central office translated to the point-to number and to change the point-to number.
- d. Charges applicable to N11 Service are as listed in Part 5, if any

C. LIFELINE ASSISTANCE

1. The Federal Lifeline Assistance Program is a plan which assists qualified low-income applicants with discount credits toward their monthly service rate. Lifeline provides for a federally-funded discount credit to a low-income residential customer's telephone, mobile or broadband service charges. Monthly Lifeline discounts provided in connection with the Company's local telephone service will first be applied against the subscriber's Federal End User Common Line Charge. Any remaining Lifeline discount amount will then be applied against charges for the subscriber's local phone service. Qualified applicants shall receive a credit in the federal support amount defined in 47 CFR 54.403.

2. Eligibility Requirements

To be eligible for assistance, an applicant must provide documentation showing the applicant (1) meets income-based criterion currently defined as at or below 135 percent of the Federal Poverty Guidelines, OR (2) participates in at least one of the following programs as defined by 47 CFR 54.409:

- a. Medicaid/Medical Assistance
- b. Supplemental Nutrition Assistance Program (SNAP)
- c. Supplemental Security Income (SSI)
- d. Federal Public Housing Assistance (FPHA)
- e. Veterans Pension Benefit and Survivors Pension

The Lifeline customer is responsible for notifying the Company within 30 days if the customer ceases to participate in any of the public assistance programs listed above.

A Lifeline customer may only receive assistance for one service per household.

3. Application for Assistance

An applicant shall request telephone assistance through completion of a certification form provided by the Company as governed by 47 CFR 54.410.

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4. Rates

- a. The Lifeline customer will receive a monthly credit toward the customer's service rate as is identified in 47 CFR 54.403.
- b. If applicable, Toll blocking shall be included with this service offering without charge. No service deposit would be required if applicant voluntarily elects toll blocking with the initiation of Lifeline Service.

F. LONG DISTANCE SERVICE

1. Message Toll Services

- a. The Company provides Message Toll Services through access to facilities, services and equipment over which telephone customers may transmit voice, data and other communications of their own choosing to intrastate, and interstate destinations.
  - b. Service is only available to customers of Company Local Telephone service.
2. Additional Terms, Conditions and rates for Toll Services are as listed in the Long Distance Terms and Conditions as posted on the company's website which shall prevail in the event of any conflicts with this document.

## TERMS AND CONDITIONS

## A. GENERAL

Broadband Services include Broadband Internet Access provided to Residential and Business customers. Also called Internet service or Cable Modem or DSL, these services are lightly regulated by the FCC.

## B. TYPES OF SERVICES

1. Internet Access Services are categorized as Symmetrical or Asymmetrical. Asymmetrical service provides downstream (from the internet) at greater bandwidth than upstream (to the Internet). Symmetrical service provides similar capacities in both directions.
2. The company may require purchase of voice services as a prerequisite to broadband internet access.
3. The company provides services at various capacities as shown in the Price List in Part 5.
4. Ancillary Services available to broadband customers include:
  - a. Email Addresses
  - b. Domain hosting
  - c. Static IP Address assignment

## C. ACCEPTABLE USE POLICY

Internet Access services are governed by the Company's Acceptable Use Policy which is posted on its website at: <http://www.cascadecomm.com/content/forms>

## D. COPYRIGHT PROTECTION NOTICE

The Company will handle complaints regarding copyright infringement in accordance with the Digital Millennium Copyright Act of 1998. A party wishing to register an allegation of copyright infringement by a Customer may file such allegation using the information on the Company's website and found at: <http://www.cascadecomm.com/content/forms>

## E. NETWORK MANAGEMENT POLICY

The Company's Network Management Policy is posted on its website and may be found at <http://www.cascadecomm.com/content/forms>

## F. CUSTOMER INITIATED SPEED TEST INFO

A link for a Customer Initiated Speed Test is posted on its website at [www.speedtest.net](http://www.speedtest.net).



## TERMS AND CONDITIONS

## G. PRICE LIST/RATE CARD

Rates for Broadband Services are listed in our Network Management Policy on our website at <http://www.cascadecomm.com/content/forms>

## H. TEMPORARY OR VACATION SUSPENSION

Temporary Suspension of Service is available for vacation purposes at a reduced rate upon customer request. This service is allowed when a customer is away from their premises for an extended time in the event of vacation, emergency, relocation, military service, or other purposes deemed reasonable by management.

No other service charges will apply for the suspension and subsequent restoral of service. The rates may be billed in total prior to the establishment of vacation rate service, or monthly, at the option of the Company. The minimum period for which this service may be provided is 30 days; the maximum is 180 days during any 12-month period.

The discount for Temporary or Vacation Suspension of Service is as listed in Part 5 and only applies to the Broadband Service.

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**A. GENERAL**

Service includes video channels provided to Residential and Business customers. Also called CABLE TV or MVPD (Multi Program Video Distribution), these services are regulated by the FCC and a state or municipal franchising authority.

**B. FRANCHISING AUTHORITY**

1. The franchising authority is either the local municipal or state government organization that issues the franchise pursuant to Iowa Code section 364.2. The authority regulates certain aspects of the cable television industry, mainly access to public rights of way.
2. Franchise fees are sometimes charged by the local municipal franchising authority to a cable service provider for the access to public rights of way.
3. The franchising authority also has limited jurisdiction over customer service, including complaints, signal quality and service requests.

**C. CABLE SERVICE PROVIDER AUTHORITY**

1. With the exception of some rules that require service providers to carry certain local broadcast stations, all service providers decide which programming services to carry.
2. All rates for basic, enhanced basic, pay-per-view, video-on-demand, premium, equipment, installation and other service type charges are set by the service provider and are not regulated.

**D. TYPES OF SERVICES**

1. CCtv - This refers to the lowest level of cable service offered.
2. CCtv+ – second level of service and generally includes the basic service channels plus a variety of additional channels crossing multiple genres of content.
3. Premium Channels – channels purchased ala carte monthly such as HBO, Cinemax, Showtime, etc.
4. Pay-Per-View – movies and events purchased ala carte and viewed according to the guide schedule.
5. Availability of content is governed by content provider and certain channels and types of services may not be available in Public or Business location.

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**E. CABLE TV CHANNEL LINE-UP**

The Channel Line-Up for our Cable service can be found at [http://www.cascadecomm.com/sites/cascadecomm.com/files/cascade/CCTV/CHANNEL\\_LINEUP.pdf](http://www.cascadecomm.com/sites/cascadecomm.com/files/cascade/CCTV/CHANNEL_LINEUP.pdf).

**F. PRICE LIST/RATE CARD**

Rates for Cable TV Services are as listed in our Channel Guide found on our website at [http://www.cascadecomm.com/sites/cascadecomm.com/files/cascade/CCTV/CHANNEL\\_LINEUP.pdf](http://www.cascadecomm.com/sites/cascadecomm.com/files/cascade/CCTV/CHANNEL_LINEUP.pdf).

**G. TYPES OF CHARGES (FEES) ON YOUR BILL**

1. Franchise - local municipal monthly charges for use of public right of way.
2. PEG Fee – local municipal monthly charges for Public, Educational and Governmental programming.
3. Programming –monthly charges for distribution the content of all other channels.
4. Equipment Rental – service provider monthly charges for renting set top boxes, DVR, etc.
5. Regulatory Fee – recovers regulatory fees mandated by the FCC.
6. Taxes – all federal, state and local taxes as required by law.

**H. WHERE TO ASK QUESTIONS OR FILE COMPLAINTS**

1. Contact the service provider for questions about customer service, billing, installations, outages, service requests and signal quality.
2. Contact the local franchising authority at City of Cascade, 320 1<sup>st</sup> Ave W, Cascade, IA 52033, (563)852-3114 if the service provider has not resolved your issue and you have complaints about customer service, pricing, installations, outages, service requests and signal quality.
3. Contact the FCC at 1-888-225-5322 or send your inquiry to FCC, 445 12th Street, S.W., Washington, D.C. 20554 if you have questions or complaints about commercial limits for children's programming, indecency and obscenity, premise wiring and signal leakage.

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I. OTHER OPTIONS FOR TELEVISION PROGRAMMING

1. Over the Air - Since 2009, all full-power TV broadcast stations can only be received in digital format. To watch a television station over the air without a pay TV subscription, you need either a digital TV or an analog TV connected to a digital-to-analog converter box. In either case, you will need an appropriate antenna connected to the TV or the converter box. Depending on your location, this could be either an outdoor or an indoor antenna and you may or may not receive a signal.
2. For more information on antennas, see the Antennas and DTV consumer guide that can be found on the FCC's website.
3. Online - Some programming can be accessed with a Broadband connection though availability is often delayed.

- J. The Company's Cable TV Customer Service & Video Subscriber Privacy Notice can be found at <http://www.cascadecomm.com/content/forms>

<u>Service</u>	<u>T&amp;C Ref</u>	<u>BillCode</u>	<u>NRC</u>	<u>Monthly</u>
Access Line Residence	2-2	102, 104		22.50
Access Line Business	2-2	101, 103		26.50
Access Line Business Multiline	2-2	1015, 1035		26.50
PBX Trunk Business	2-2			26.50
Employee Concession Telephone Service Discount	2-3	850		100%
Temporary or Vacation Suspension Discount	2-3 3-2	N/A		50%
Hunting Service	2-4	N/A		No Charge
Service Order Charge (Res)	1-16	210	12.00	
Service Order Charge (Bus)	1-16	210	12.00	
Central Office Charge (Res)	1-16	214	12.00	
Central Office Charge (Bus)	1-16	214	12.00	
Trip Charge	1-16	N/A	No Charge	
Labor Charge	1-16	217	55.00/hour	
Wire Maintenance Plan	1-17	201		3.00
Returned Check Charge	1-23	226	25.00	
Late Payment Charge	1-22	959LP	5.00	
Equipment Recovery Fee	1-12	N/A	Replacement Cost	
Annual Interest Rate on Deposits	1-14	N/A	3%	
Local Directory Assistance	2-14	N/A	1.00	
Toll Blocking	2-14	425		1.10
Toll Blocking for Lifeline	2-15	4260		No Charge
Information Service Blocking	2-15	880		No Charge
Billed Number Screening	2-15	N/A		No Charge

<u>Service</u>	<u>T&amp;C Ref</u>	<u>BillCode</u>	<u>NRC</u>	<u>Monthly</u>
<b>Custom Calling Service</b>				
Anonymous Call Rejection	2-5	460		1.50
Automatic Callback	2-5	462		1.50
Automatic Recall	2-5	468		1.50
Call Forwarding Basic	2-5	410		2.00
Call Forwarding Busy Line Programmable	2-6	452		2.00
Call Forwarding Don't Answer Programmable	2-6	453		2.00
Calling Identity Delivery on Call Waiting	2-6	450		1.00
Calling Name and Number ID	2-6	457		5.00
Calling Number ID	2-6	456		4.00
Call Waiting	2-6	407		2.00
Call Waiting Deactivation	2-6	N/A		N/C
Customer Originated Trace	2-6	464		3.00
Distinctive Ringing/Call Waiting	2-6	470		2.00
Home Intercom	2-7	N/A		N/C
Hot Line Service	2-7	448		2.00
Per Call Blocking	2-7	N/A		N/C
Per Line Blocking	2-7	458		3.00
Selective Call Acceptance	2-7	467		2.00
Selective Call Forwarding	2-7	465		2.00
Selective Call Rejection	2-8	466		2.00
Speed Calling 8	2-8	438		1.00
Speed Calling 30	2-8	439		1.00
Teen Line	2-8	440		3.00
Telemarketer Call Screening	2-8	4605		3.00
Three Way Calling	2-8	408		2.00
Warm Line Service	2-8	471		2.00
<b>Custom Calling Packages</b>				
Pkg 2 Services	2-9	480		3.00
Pkg 3 Services + Speed Call	2-9	481		4.00
Pkg 3 Services + Calling Name & Number ID	2-9	482		7.00
Pkg 5 Services + Calling Name & Number ID	2-9	483		9.00
<b>Voice Mail</b>				
Voicemail Basic	2-11	4400		5.95
Voicemail Economy	2-11	4410		8.95
<b>Directory Listings</b>				
Additional Directory Listing	2-13	401		0.75
Non-published number	2-13	404		0.50